



The Large Munsterlander Club

Minutes of the Management Committee meeting held on Monday 15th May 2023 at 7.30pm via Zoom.

Members present: Peter Disney (Chair), Andy Graham (Secretary), Karen Caile (Treasurer), Jo Bargman, Chris Bargman, Erin Logie, Aly Prowse, Jack Waddington, Sarah James, Helen Evans

1 Apologies

All members were present.

2 Review and approval of last meeting minutes

a) Minutes from 23 April 2023

Corrections agreed. Proposed by AP, seconded by KC, and approved.

b) Minutes from 3 May 2023

No changes needed. Proposed by KC, seconded by EL, and approved.

3 Review of action points from 23 April meeting

- a) Agreed to purchase more tablecloths if unable to recover old ones. **EL**
- b) Agreed that show licences need updating with LMC Secretary details. **AG**
- c) Details and contact preferences for JM and VW to be collected and added to Website committee page under "non committee position". **CB**
- d) Contact VW re Breed Association Days. **PD**
- e) Check membership status one member. **JO**
- f) New committee members to sign the Standing Agreements for Officers and Committee members. **PD/AG**
- g) Re membership pack, agreed that new members should receive email from membership secretary with details of where to find important info on the website – Rules / Code of conduct / Code of ethics.
- h) View only access to online bank statement to be provided for JB to see if and when new members have paid subscriptions. **KC**

4 Review of action points from 3 May meeting

- a) Re position of President, agreed to hold the position open for now, and to review appointment process once other pressing priorities have been completed. **PD**
- b) Agreed that the "meet the committee" page on the website should go live – remaining pictures and intros to be sent to CB [HE and now NL]. **HE, NL, CB**
- c) AG will chase up Secretary files and documents from RSK, and if helpful suggest files are handed over to JB at the Bath show. **AG**

5 Check in re 4th June show – incorporating actions from prior meetings

- a) Provide estimated numbers to Lita re BBQ options to get pricing so feasibility can be discussed. **EL**
- Agreed that scurry would be over lunch avoiding overlap with the main competition.
Risk assessment needs completing, AP to send EL version from same / different venue as a template. **AP**
- Request for raffle prizes to be publicised on FB [JB agreed to help sell tickets on the day]. **EL**
- Seek a PA system – see if Lita has one LMC can borrow / hire for the day. **EL**
- KC to check what LMC memorabilia LOC has and recover as appropriate. **KC**

- 6 Check in re Hall Barn Working Tests**
- a) Plan all coming together – entry fees will be the same as last year £15 for member, £20 for non-member.
 - b) Agreed that the club should acquire approx. 50 dummies to ensure standardisation. HE
Approach Skinners re support for this or purchase at c £4.00 each (quotes have been received). Spend proposed by JW, seconded by KC.
 - c) HE is seeking c. 16 “helpers” for the day.
 - d) HE to let PD know what the slate / glass award requirements will be. HE
- 7 Check in re Newsletter**
- a) Add non committee posts to “committee page”, under a non-committee position section.
 - b) All remaining copy to be sent to EL by FRIDAY 19th MAY [subsequently extended].
 - c) PD will do a short piece from the Chair. PD, AG and KC will draft a “communications from the committee”, setting out where we are and our intentions to progress the club. PD,AG,KD
 - d) AG to put EL in contact with SB at Mediaport Solutions re advice on format / layouts. AG
 - e) All agreed – a huge thanks to EL for taking this on, and that we will not be driven by an issue deadline – more important to allow time to get the content right.
- 8 Update on Draft Rules**
- a) PD to refine draft for flexibility re President position, and AG/PD to review property section to ensure covers all types of LMC property. Wording to be circulated to committee asap. PD,AG
 - b) Intention is to publish draft rules in upcoming newsletter and advise membership of process for voting / adoption at a General Meeting.
- 9 Review of Committee open positions**
- a) Agreed that more resource is needed, and a call out to be included in the newsletter. Agreed that we should wait for members to respond to the request for support rather than approaching specific people.
 - b) Nicky Logie had expressed an interest to join the committee. Proposed by AP seconded by KC. This appointment was discussed and the committee unanimously agreed to co-opt Nicky.
- 10 Communications to members**
- a) Agreed that once minutes have been approved by committee, they will be posted to a suitable page on the website. Starting with these minutes. AG,CB
 - b) Agreed that AG would prepare a few bullet points that could be posted onto the website as a more immediate form of communication. AG to circulate draft bullets on the WAsite to get comments and approval for CB to post onto the website. AG,CB
- 11 Next meeting – will be Tuesday 30th May at 7.30 by zoom – Agenda restricted to Shows**

Approved by the LMC committee



Peter Disney - Chair
30th May 2023