

## **Large Munsterlander Club – Guidance from The Kennel Club on proposed changes to rules**

The committee of the Large Munsterlander Club [LMC] has approached the Kennel Club Governance team for advice as to the correct process for making changes to the club's constitution. We have seen a draft copy of the proposed changes and confirmed that these would receive KC agreement if they were formally approved by members of the club via voting at a general meeting.

We have been made aware of the content of communications to members about the proposals, and of a proposed advance vote via email. The committee has been advised that all rule changes must be proposed and processed in accordance with the current constitution of the club and the requirements of KC Regulation C3.a.(5), which states:

*'...The rules of the society may not be altered by that society except at an annual general meeting or special general meeting, notice of which includes details of the proposal to alter the rules. Such alterations shall not be brought into force until the Kennel Club has been advised and has given its approval of the alterations....'*

The rules of the LMC provide for the holding of an SGM and we confirm that the committee of the club is entitled to convene an SGM to propose changes to the club constitution. The meeting must be in-person, as that is the established practice of the club. It is permissible for the club to allow online attendance and voting, if it has the facility to do so. All voting on the proposals to take place during the meeting.

The meeting notice must provide full detail of the proposed changes, rule by rule. This must be received by all members at least 14 days prior to the date of the meeting, although a longer notice period may be helpful. The proposals as given on the notice must appear on the meeting agenda. Only minor amendments (at the meeting) which correct grammar or clarify meaning, and which do not materially alter the proposal, are permitted. In the event of more substantial amendments being proposed, then there would need to be a further meeting with advance notification to all members as described above.

Unless the rules of the club specify otherwise, a motion is carried if it receives a simple majority, ie 51% of those present and voting. As the current constitution does not specify a quorum, then we suggest that a quorum of 12 is acceptable.

The committee may invite members to comment or submit questions about the proposals in advance of the meeting, so that particular issues can be addressed, explained and resolved.

Caroline Hallett

1.9.23

Caroline Hallett  
Head of Governance [Interim]  
The Kennel Club