



The Large Munsterlander Club

Minutes of the Management Committee Meeting held on - Wednesday 30th April 2025 7:30pm via Zoom

Present: Peter Disney [PD] (Chair), Aly Prowse [AP] (Secretary), Jo Bargman [JB], Chris Bargman [CB], Andy Graham [AG], Sarah James [SJ], Erin Logie [EL], Nicky Logie [NL], Alison Webb [AW], Jayne Jenks [JJ], Marion Sargent [MS]
Joined Later: Karen Caile [KC], Jack Waddington-Chick [JWC]

1) **Apologies for absence:** Becky Harding [BH]

2) Approve Minutes of last meeting – 26.2.25

The minutes of the meeting were reviewed with no changes. Approval proposed by JB, seconded by NL, carried.

3) Approve minutes of the urgent meeting held on 25.3.25

The minutes of the meeting were reviewed with no changes. Approval proposed by PD, seconded by SJ, carried.

4) Review of Action List as at 26.2.25

See updated Action List

STANDING AGENDA ITEMS

5) Breed education and JC matters

Mentoring is progressing with assessments planned for December. MS will request this to be added to the agenda when needed.

6) Breed health matters

6a) Progress with Health Survey

Survey questions have been created. Final review by committee then needs a push to get it out and people to complete.

7) Finance update

A monthly finance report is available on Google Drive.

8) Website update (including IT subgroup update)

The project plan for the new website was presented at the AGM and no issues were raised.

Specification for structure for the new website has been developed by the sub-group and circulated to the committee. No issues have been raised.

The group has also created a Project Timeline

30th April Committee Meeting - Present proposed website structure

Early May - Send structure to developers to finalise proposals/quotes

23rd May Committee Meeting - Present supplier proposal(s) and make supplier selection. Look at content and responsibilities for content/changes etc.

End June/Early July - Complete detailed specification and updated content and send it to the web developer to start work (will depend upon how quickly we can pull together the content).
Before End 2025 - New website launched.

Proposal to send the specification to the 2 shortlisted developers for a final proposal/quote and proceed with the website project. Proposed CB, Seconded AG, Carried.

8a) New website write and upload new data

The key point is that for every Page and Sub Page we will need content which will need to be provided by the relevant people on the committee.

8b) Microsoft Publisher replacement (subscription expires 8.5.25)

Agreed to continue for one more year.

ITEMS FOR THIS MEETING IF NOT COVERED ABOVE

9) Communication's Role (Vacancy)

JWC wants to concentrate on the working role and so we need someone to take over the comms activity. Thanks were given to JWC for the excellent work he has done setting up and managing this role. Need to look at options to fulfil this role.

We also need more people to "monitor" the Facebook group.

CB offered to send out the MailChimp mailshots but will need the content to be sent to him.

AP will send "LMC secretarial" communications to CB to send out on MailChimp (e.g AGM info).

SJ is happy to continue providing "graphics" for comms items.

ACTION: Need to work out how to fill the Communications Role - ALL

ACTION: Make sure all committee members emails are included in the LMC MailChimp database - CB

10) Committee Member Roles - Discussion

ACTION: EL will no longer have time to do the Newsletter so need someone to take this on. Review at next meeting - ALL

11) Review of AGM

Well received and have had favourable feedback/comments.

Need all "AGM reports" in writing before the AGM so that these can easily be added to the minutes

ACTION: Send CB the 2025 AGM show report - EL

12) Shows:

12a) LMC Champ & Open Show 1.6.25

The site owner is on-top of the site organisation.

Hoping to organise a social for anyone camping. EL will provide a "live video" to show the location. Entries are still low but closing date is not until 13th May. If possible, enter both shows.

The main stewards are arranged, if anyone wants to learn about stewarding, get in touch with EL as there would be an opportunity.

ACTION: We have had a request for someone to present an award at the show. Talk to the judge about this - NL

ACTION: Remind HE to bring netting and dummies for scurry event at June Club Show - HE/JWC

12b) LMC Open Show 16.1.26 (Is the Judge confirmed; Formally appt. Special Award's judge).
Need to confirm the judge and to formally appoint the Special Awards Judge (KC).

12c) (i) 2026 - Champ Show Cheshire Showground (Judge appointed) Date to be agreed
(ii) 2026 - Open Show (Judge (s) to be appointed; Special awards) Date to be agreed
Date for show 31st May 2026.

12d) Crufts Review (i) DD (ii) Breed Stand and Merchandise
Need new banners (see item 14c). Merchandise went well and all items were popular.

12e) Litchfield CS Premier Show – seeking sponsorship & judging recommendations 2025 & 2026
4 Classes for LM. Only 2 people attended last year. Need to be promoted. Will go ahead and provide sponsorship for one further year (2026).
ACTION: Recommend judges - MS

13) Working Events:

13a) 14.6.25 Retrieving & Handling Workshop, Ripon
Booked and photographer.

13b) 28.6.25 – Hall Barn Working Test (Committee helpers list)
Need to confirm helpers. AP offered to sponsor rosettes (need 3 classes with 4 places).

ACTION: Look at options to provide/sponsor rosettes for Hall Barn - AP

ACTION: Send email to confirm all helpers for Hall Barn - HE

ACTION: Make awards and award cards for Hall Barn to be handed over at Club Show in June - PD/SJ

ACTION: Send schedule to CB to put on website as soon as it is completed (still sorting out judges) - HE

13c) 25-27.7.25 – The Game Fair, Ragley Hall

Booked. JWC has a reserve list in case anyone is unable to attend.

13d) 2.8.25 and 30.8.25 - 2 Livestock Steadiness Training Days (Near Pontefract)

FULL. Nothing to report

13e) 10.8.25 – HPR Retrieving & Handling Day (South West Gundog Training Centre)

FULL. The venue appears to have become a DIY training venue. The event may have to be moved.

ACTION: Speak to the trainer to discuss options for the HPR Retrieving & Handling Day - JWC

13f) 6.9.25 – NatAp (Clicker Gundog Training Centre, Charlton, Worcs)

Nothing to report

14) Other Events

14a) Edition Live 2025 on 6.7.25

Need to confirm that we will have a stand.

14b) New advertising material/banners for events

SJ has looked at getting 2 roller banners, 2 hanging banners, 1 banner for the Game Fair and offered to do the design work. Will use WhatsApp to show the design ideas. Banners cost approx £150.

AOB

Nothing to report

Next meeting – Friday 23 May 2025 (use as Show checklist)

LMC Proposed Meeting dates for 2025

Fri 23 May

Tues 24 Jun (28 Jun is Hall Barn)

Weds 30 Jul

Fri 29 Aug

Tues 30 Sep

Weds 29 Oct

Fri 28 Nov

Tues 30 Dec

APPROVED BY THE LMC COMMITTEE

A handwritten signature in black ink, appearing to read 'Peter Disney', with a large, stylized initial 'P' and 'D'.

Peter Disney - Chair