



The Large Munsterlander Club

Minutes of the Management Committee Meeting held on - Tuesday 1st October 2024 7:30pm via Zoom

Present: Peter Disney [PD] (Chair), Andy Graham [AG] (Secretary), Sarah James [SJ], Nicky Logie [NL], Jo Bargman [JB], Chris Bargman [CB], Aly Prowse [AP], Becky Harding [BH], Jack Waddington-Chick [JWC], Helen Evans [HE], Karen Caile [KC], Erin Logie [EL]

Committee Membership

Since AG has now stood down from the post of Secretary he needs to be co opted as an ordinary Committee Member.

Proposal to co opt Andy Graham to be a committee member, proposed by PD, seconded AP, approved unanimously.

1) Apologies for absence

Apologies from SJ and BH who were not able to join the start of the meeting but joined later.

2) Review Minutes of last meeting – Friday 30th August 2024

The minutes of the meeting were reviewed with no changes. Approval proposed by AP, seconded by JWC, voted and carried.

3) Review action points remaining from last and previous meetings

ACTION 34 - Will need more dummies to be purchased for next year's Hall Barn.

Proposed by PD to support a spend up to £350, seconded EL, unanimously approved.

ACTION 21: Need to look at options for rationalising numbers of club show classes alongside the use of Trophies.

EL has looked into this and has come up with a reduced set of classes as well as adding some Special Awards classes to help support the JEP system.

ACTION: Circulate the email sent to Susan (Higham Press) detailing classes and Special Awards classes. - EL

See separate Actions List for status for open actions, completed actions and longer term actions (which need to be captured but are not urgent). Note: All new actions from this meeting are added to the Actions List.

STANDING AGENDA ITEMS

4) Breed education and JC matters

No issues raised.

5) Breed health matters

Sub committee has been formed and a meeting held. TOR have been created and circulated. Once approved these can be published on the Breed Health page of the website.

The Health Reporting form created by KC needs to be reviewed by the sub group (access has been provided). Plan to run a new health survey and will need to create our own questionnaire using Google Forms. We have access to the last survey so can use this as a starting point. RKC do not have capacity to help create the survey but should be able to help with any analysis.

Waiting for the second version of the RKC Health Standard which should be available in October. Meeting with RKC scheduled for 12th November to look at breed population.

ACTION: Committee to review the Breed Health TOR (circulated 27/9/24) for approval at the next committee meeting. These will then be added to the Breed Health section of the website. - ALL

ACTION: Breed health reporting form needs to be uploaded to LMC Google Drive and updated for GDPR - KC

ACTION: Review/update the Breed Health reporting form (probably best to do this once it has been loaded onto Google Drive) - Breed Health Sub-Committee

ACTION: Develop the Google Forms needed by the Breed Health sub group to support a Health Survey - PD/KC

6) Finance update

No issues raised.

7) Communications plans

Photos for the Nat App are available. The next Comms will include an item on the secretary changes.

ACTION: Create a brief paragraph to include in the next mailshot to reference the Secretary changes with a link to the website News - PD/JWC

8) Website update

CB suggested that we look at updating the website during the next few months (more time over winter months to do this?). Limited resources within the committee to help so it was suggested we ask our membership if they have any knowledge on who we could use. The first step will be to identify a shortlist of suitable suppliers that are able to create a new website based on WordPress.

ACTION: Research suitable web suppliers to create a new WordPress based website - CB/PD

ACTION: Use a Mailshot to membership to help with web developer research - JWC/CB

9) Events calendar update (new items to be added – not ongoing events – see item 12)

No new items added.

10) IT subgroup update

Nothing further to discuss.

11) GB raffle prize (Action list - No. 23)

Agreed to hold a Christmas themed photo competition (e.g “Merry Munster Christmas”). We could also use the photos to create Christmas themed merchandise/cards.

ACTION: Create comms to promote a Christmas themed photo comp with a cut-off mid December to allow time for judging. **NOTES:** Inform entrants that photos may be used to create an LMC Christmas Card. GB will need to be asked/informed. - JW

ACTION (longer term): Look at using Christmas Competition photos for a future LMC Christmas card - SJ

12) Open and Champ Shows 2026 and 2027 (Action list No. 14)

AP has created and circulated a show planning document. This is available in the LMC Google Drive folder “Shows - General Show Docs”. EL has judges booked for 2025 (licences approved by the RKC on 28.9.24) and looking at 2026. Need to confirm venue/date for 2026 Club Shows and if we are doing a January 26 show where/when. Suggestion that we include other “have a go” activities to try to encourage entries. Agreed that this would be too much work at the moment with our limited resources.

ACTION: Prepare judges list from names provided by Marion to discuss at next meeting - EL

ACTION: Agree 2026 show details at next committee meeting - EL/ALL

13) Standing Agreement (Action list No. 9)

Approval of the "Committee Standing Agreement" previously circulated. Proposed AP, Seconded CB, unanimously approved.

ACTION: Upload the approved Committee Standing Agreement to LMC Google Drive and circulate link - PD

ACTION: Print, sign and scan/photograph a signed copy of the Committee Standing Agreement and upload to LMC Google Drive (Note: Contact CB with any IT problems) - ALL

14) Events update eg. (Nat Ap / Fun Day / others)

Plans for Fun Day going well. Currently 52 people and 24 dogs are booked. Helpers AP, SJ, JB, CB, AG, BH plus help from members - Paul Harding, Julie Darby, Cathy Graham, Madge James, Hilary Flack. Many thanks.

15) Newsletter

Well in progress. EL ran through the contents so far, looking very good with some interesting articles (eg. Travelling to and from the UK to Shows).

ACTION: Include in Newsletter a feature on Discover Dogs similar to last years feature - EL

ACTION: Photos needed for the Newsletter of the Champ and Open shows - ALL

ACTION: Create Newsletter article and pics for the Fun Day - JB

ACTION: Review content for the merchandise page in the Newsletter - SJ

ACTION: Include in Newsletter info on membership renewal - KC

ACTION: Need to agree date for the 2025 AGM (which will be by Zoom) for the Newsletter - PD, KC, AP

ACTION: Send EL any dates that have been finalised for events in 2025 for Newsletter e.g Hall Barn - ALL

ACTION: Send EL latest breed statistics for Newsletter - AP

ACTION: Send EL any reports from LMC events for Newsletter eg. Hall Barn - HE/ALL

16) Items for the next meeting

Items for the next meeting to be sent to AP/CB minimum 2 weeks prior to meeting.

17) AOB

ACTION: Contact the Show Secretary for the Nov Gundog Open Show to offer sponsorship and ask them to send sponsorship request to KC - EL

ACTION: Take PA to the Jan Open Show (will probably next be needed for June Club Champ Show) - CB/JB

ACTION: Send Bank Details for LMC sponsorship payment for HPR FT to KC - HE

Show Gundog Working Certificate. EL asked how this can be achieved.

ACTION: Look at how to support the Show Gundog Working Certificate at an LMC Field Trial event - HE/ EL

18) Next meeting – Wednesday 30 October 2024 at 7.30pm by zoom**APPROVED BY THE LMC COMMITTEE**


Peter Disney - Chair
30th October 2024