



The Large Munsterlander Club

Minutes of the Management Committee meeting held on Friday 26th April at 7.30 pm via Zoom.

Members present: Peter Disney [PD] (Chair), Andy Graham [AG] (Secretary), Karen Caile [KC] (Treasurer), Sarah James [SJ], Nicky Logie [NL], Jack Waddington [JW], Erin Logie [EL], Jo Bargman [JB], Chris Bargman [CB], Aly Prowse [AP], Helen Evans [HE], Becky Harding [BH]

1 Apologies - Marion Sargent (re Item 4)

2 Review and approval of last meeting minutes.

The minutes of the 22 March meeting were reviewed and corrections re typos made.

Approval proposed by AG, seconded by EL, voted and carried.

Review and approval of AGM minutes – pending approval at the 2025 AGM.

The draft minutes of the 14th April 2024 AGM were reviewed and corrections made.

Approval proposed by AG, seconded by NL, voted and carried.

The meeting agreed to publish the 2024 AGM, 2023 SGM and 2023 AGM minutes on the website. A FB post will be made re availability of the 2024 AGM minutes. CB will check the mins re any personal information that should be redacted before posting to the public domain.

AG

CB

PD,EL

CB

Related note – PD to send CB excel sheet with Annual awards and EL to send CB relevant images – for CB to post Awards onto website.

3 Review of action points and matters from previous meetings.

a) PD has completed a draft of the Committee “standing agreement” and “handbook” for review by the committee -PD to send to committee by email – and for comment by/at next meeting.

PD / ALL

b) Event calendar now available on website.

DONE

c) Re seeking stewards for June show – one more experienced steward required.

EL, NL

d) RE photography for June show - meeting agreed that Jo should try to book her contact.

JB

e) The “GB” online event could be an Autumn event – keep on future event list

f) Add the Companion dog show to the future event list.

4 Breed education and Judging Co-ordinator matters

KC had requested that the committee consider asking Zena Thorn-Andrews to be invited to become a mentor for the breed.

KC

The meeting voted on this and was carried by a majority. KC to advise Marion.

The BAD subgroup update

– Presentation is taking shape (HE)

- Agreed to get a gift for external speakers

- Advert and forms were agreed

- AG to check with Marion if posting on KC needs doing again

- There will be a full dry run

AG - done

5 Breed Health Matters

KC has sent the “draft” health reporting form to her puppy owners and asked if the form could be sent more widely.

- AP & AG felt the form needed to be introduced with the context and overall objectives so that owners would be more likely to respond.
- JB felt that the data was of little value for breeders if it was held confidential ie.
 - breeders need to do all their own research

No decision was made how to progress this.

6 Finance Update

KC stated the bank balance

- AG stated that he felt the committee needed to make sure events were managed to a pre agreed budget (expenditure and income), and agree in advance the objective for each event in terms of subsidy from reserves, breakeven or profit.

The meeting did not formalise this as a requirement.

- AP offered to help build a business (financial) plan structure.

KC asked for the committee’s thoughts on purchasing some card payment terminals. AG suggested the Sumup brand, and KC will investigate options.

AP

KC

7 Communications

- JW planning to maintain a bi-weekly comms piece – usually Wednesday
- This coming week will be info re HYS and BAD
- CB noted we need a mechanism to track new members to ensure their email addresses are added to the Mailchimp distribution list. AG suggested the membership records spreadsheet could be used assuming the new membership joining date was available.
- BH raised concern over our GDPR process for using email records – meeting agreed that the application form should include an “opt-in” check-box to confirm new members permission for the LMC to use their email data for LMC communications.

JW/KC

JB

8 Website

CB commented that the event calendar was on the website now, and that generally the website was looking tired and could do with a refresh including images.

CB to check that the committee meeting dates are the last Friday in the month (other than May which is the 24th May to allow time to have a Show Check-In.

CB

9 AGM matters

The committee discussed the merits of holding future AGMs in person / hybrid or online only. There were only three members in person at the last AGM, and the cost of booking the hall and related travel costs is a consideration.

A proposal was made for the intention to hold the 2025 AGM by virtual attendance only. Proposed by PD, seconded by KC, voted, 100% in agreement.

10 Have Your Say Meeting

HYS meeting is scheduled for 15th May at 7.30 by zoom.

Agreed that committee would send agenda points across the committee by Friday 3rd May so that an agenda can be issued with the email reminder for Wed 8th May.

Matters so far include :-

EVERYONE

- future format for the newsletter
- future show formats / timings

11 LMC Strategy

AG felt that the club needed to form a clearer strategy for the future direction of the LMC and presented some slides.

Given the length of the meeting the discussion was not taken any further.

BH suggested an online "thought cloud" – AG will put a together a document for KC to share to all on Onedrive

**AG
KC**

12 Merchandising

SJ mentioned the merchandising was selling well with remarkable international interest. The meeting unanimously agreed a single price list approach.

13 Newsletter update

The NL is pretty much complete and ready for printing.

AG asked that when the file is sent for print that that paper weight is adjusted to ensure we get the lower postal rates. Meeting agreed this approach.

EL

14 Events update

2 June Show

- RA to be updated including a Fire RA
- AG to send EL the licences

**AP
AG - done**

Fun day

- RA to prepare
- Meeting agreed for Jo to follow up on booking contact (CG & PG) re gundog basic training event

**AP
JB**

Edition Dogs

PD outlined the invitation – full agreement for AG to progress with them.

AG

Nat Ap – JB queried the "performance requirement" re varying degrees across different Nat Aps. HE set out the purpose and expectations re "presentation of natural ability". Meeting discussed the merit of creating a simple educational video we could link and provide.

14 AOB

none

12 Next meeting – Friday 24th May at 7.30pm by zoom.

Subsequently altered to Tuesday 2nd July at 9.00 by zoom

Approved by the LMC committee.



Peter Disney - Chair
Tuesday 2nd July 2024