



## The Large Munsterlander Club

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**Minutes of the Management Committee meeting held on Monday 18<sup>th</sup> December 2023 at 8.00 pm via Zoom.**

**Members present:** Peter Disney [PD] (Chair), Andy Graham [AG] (Secretary), Karen Caile [KC] (Treasurer), Jo Bargman [JB], Chris Bargman [CB], Aly Prowse [AP], Sarah James [SJ], Helen Evans [HE], Nicky Logie [NL]. Jack Waddington [JW]

Vicky Wilkinson (VW) joined the meeting for item 4.

**1 Apologies**

Erin Logie.

**2 Review and approval of last meeting minutes**

Minutes of previous meeting already approved and agreed to post to website.

**DONE**

**3 Review of action points from previous meetings.**

- a) New committee members to sign the Standing Agreements for Officers and Committee members, and Committee Handbook drafting.

PD said that he would be working on the drafts for sharing in January. Ideally to have completed before the AGM.

**PD**

AP mentioned some “templates” from other clubs that could be very helpful – will fwd. to PD.

**AP**

- b) Future show / event planning to be discussed, in combination with the meeting planner. KC to circulate last draft to the committee for comment.

**KC**

- c) Query raised by a member [REDACTED] as to the whereabouts of the trophy for “Highest Placed Munsterlander”. HE to contact [REDACTED] as possibly the last person in possession. ACTION – for anyone knowing where the trophy is to contact P Disney

**DONE**

KS not aware of location, we should consider the trophy “lost in action”.

- d) JW to post on FB to test the interest in a “Canine CPR / first aid course”.

**DONE**

Little solid demand for this, so we will keep this on the “back burner”.

- e) Managing members expectations of committee availability ie. not 24/7, and committee process for cases where members are or feel unfairly treated.

**All**

**4 Breed Education Coordinator update**

The committee discussed the following matters with VW.

- a) The committee asked if VW would like to join the committee. VW appreciated the offer and would consider it.

- b) Subject to a) to set up a Whatsapp group to help improve communications for planning events.

- c) VW outlined the BAD requirements and AP suggested that a committee subgroup could support pulling together presentation material etc. AP, HE and SJ agreed to form a subgroup and VW would set up a zoom call to start planning for 2024. A member of the subgroup will maintain minutes of meetings to report to the main committee. VW
- d) PD reiterated that materials prepared needed to be LMC owned.
- e) The committee suggested that an assistant BEC should be considered to help support the BEC but crucially to provide cover and continuity for a key role (consistent with other committee assistant positions eg. Assistant Show Sec). VW felt an assistant would be more of a hinderance and in any case the BEC had a duty to handover the BEC workbook if there was a change in roles.
- f) A greater presence of BEC matters on the LMC website was discussed briefly and agreed this should be a matter for the BEC Sub-Group meeting.
- g) VW asked if a date for the next BAD could be set. PD will send VW info re interest especially re Scotland. Setting the BAD event / date will be a matter for the Sub-Group.
- h) VW said she would be happy to send a BEC report to the committee on request.

## 5 Questions for the Breed Liaison Council

### PD will fwd the following question topics to VW

- a) Question from AG re where the “new” Judges Performance Complaints Procedure is formally published, and what the complaints process is with regards to the new RKC code of conduct regarding members at KC events. PD
- b) PD mentioned he had a question to add to the list – not recorded

## 6 Breed Health Coordinator

KC explained (as per the RKC email circulated to the committee) that the RKC require breed clubs to confirm their BHC to them by January 2024 and that this would start a three-year tenure.

KC outlined some of the actions she would like to follow if in post:

- To create a small subgroup to support this important area.
- To set up a WA group for the subgroup.
- Open to the idea of an Assistant BHC if this is something the committee or subgroup would recommend.
- To set up an online platform for collection of health data provided by owners (with careful consideration to anonymity).

A proposal to retain KC as BHC was made by PD and seconded by NL. Voted and unanimously carried. AG

AG to confirm to the RKC that KC has been reappointed as the LMC BHC. KC

KC to consider how to set up a BHC subgroup.

## 7 Puppy Coordinator

JB outlined that a member has shown interest in this position and raised several questions that need answering. Questions to be shared with the committee.

AP outlined the work she had done with JW and SJ to provide interim cover aided by some draft documents to ensure consistency of management between them.

AP also provided some text from the previous PC outlining the role and how it was intended

to function for both potential puppy owners and breeders.

AG to send this text in word form to CB and for CB to draft a response to the interested member, and for AG and AP to review prior to sending. If the member accepts, they would be invited to contribute to redrafting the PC role spec.

**DONE**

**8 Update on SGM and New Rules**

PD outlined the positive response from the RKC (4<sup>th</sup> Dec), regarding acceptance of all the proposed rules and codes, together with their requirement to remove some words on rules 52,53 and 67. As these changes have been mandated by the RKC, we can amend the drafts and publish the “New Rules and codes” on the website (CB). PD will prepare a brief update to the membership for the website news (CB) and Facebook (KC).

**PD / CB /  
KC**

AG described the minor changes to the draft SGM minutes as recommended by the committee and requested the minutes be approved by the committee, pending formal approval by the membership at the AGM. Acceptance of the SGM minutes unanimously approved.

**9 AGM Planning**

- The time of the AGM was agreed to be 1.00pm.
- Agreed that there would not be a committee meeting on the same day.
- AP to draft wording re the Sue Wood memorial to be added to the newsletter (send to PD)
- PD to update AGM notice for newsletter.

**DONE**

**DONE**

**10 Newsletter update**

PDF to be sent to the printers asap.

AG to send the mailing list (current membership) to the printers asap

**DONE**

**DONE**

**11 Events check-in**

Proposal to spend £175 on a LM stand on gundog day (Friday 8<sup>th</sup> March) at Crufts proposed by NL seconded by SJ – voted and all in favour.

**?**

**12 Next meeting – 15<sup>th</sup> Jan (not a formal committee meeting).**

**PD / AG**

**Approved by the LMC committee.**



Peter Disney - Chair  
**13 04 2024**